

TOWN OF ROULEAU

Minutes of the Regular Meeting of Council

Date	June 12, 2025
Location	Rouleau Community Hall, 111 Main Street, Rouleau, SK
Time	7:00 PM
Attendees	Mayor: Aaron Brown Councillor: Michael Faris (via Zoom) Councillor: Linda Rumford Councillor: Mitch Singleton CAO: Candice Zinn
Regrets	Councillor: Colin Jones Councillor: DellAnn Perkin Councillor: Jeffrey Weafer

Call to Order

Mayor Brown called the meeting to order at 7:06 PM

Conflicts of Interest Declarations

Councillor Rumford declared a conflict with remaining on the HR Committee.

071-2025	Previous Minutes	Rumford: That the minutes from the Regular Meeting of Council held May 5, 2025 be accepted and approved as presented.	CARRIED
072-2025	Financial Report	Faris: That the Statement of Financial Activities for the period ending May 31, 2025 and the May Bank Statement be accepted and approved.	CARRIED
073-2025	Accounts for Approval	Singleton: That the List of Accounts for Approval, as attached hereto and forming part of these minutes from cheque #10645 to 10680 totalling \$40,903.93 and all EFT and direct deposit payments including payroll, Ceridian service fees and CRA remittances totalling \$37,466.42 be approved for payment.	CARRIED
074-2025	Environmental Services Analysis	Faris: That we acknowledge the Environmental Services Analysis Reports received for the months of April and May 2025 with no detectables reported.	CARRIED
	WTP Operator Report	-reported on May 8 WSA Inspection -discussed options for a servicing agreement for the maintenance of the WTP because the current agreement expires in July -requested signature on testing results -requested holidays June 27, June 30	
075-2025	WTP Operator Report	Singleton: That the WTP Operator report be accepted as presented and that the requested holidays be approved.	CARRIED
Delegate	8:00 – 8:06	Shon Crumley had the floor to discuss concerns of water drainage issues and proposed the Town look into putting in a catch basin at the same time Crumley develops a garage and driveway.	
076-2025	2024 Rouleau/Wilcox Cost Share Split	Rumford: That the 2024 Cost Share split for the Water Treatment Plant expenses between the Village of Wilcox and the Town of Rouleau be accepted as 46% allocated to Wilcox and 54% allocated to Rouleau.	CARRIED
077-2025	Wells Fargo Financing	Faris: That the Wells Fargo offer of refunding \$10,000.00 for overpayment on the JCB Skidsteer lease be countered with a request for a refund of \$13,500.00 plus the most recent payment of \$1,581.95 and that if that offer is rejected by Wells Fargo, the CAO settle the matter with the best possible outcome for the refund.	CARRIED
	Council Reports		
	Councillor Singleton	-the school is posting a position	
	Councillor Rumford	-stepped down from the HR Committee citing Conflict of Interest with the hiring of the Public Works Foreman	
	Councillor Faris	-discussed the campground and the need for a sign to designate the sewer dump area is not a site available for camping -discussed maintenance of Municipally owned properties	

	Mayor Brown	-reported on the lift station control panel replacement -discussed needed policy for municipal lands that are available for disposal to the public -discussed how the management of HR matters requires confidentiality and the process of declaring conflict of interest	
	CAO Report	-discussed Administration’s upcoming calendar with RM of Redburn and family commitments -discussed office closure Monday, June 30 -discussed training courses for the Public Works Foreman -reported WSA compliance during the May 8 inspection -reported on the progress of the requirements in the 2019 Agreement between Gee Bee Construction and the Town of Rouleau -reported on additional hours worked -reported on the Commissionaires’ weekly monitoring and reports	
078-2025	Office Closure	Rumford: That the Municipal Office be closed for Monday, June 30.	CARRIED
079-2025	C.A.O. Report	Faris: That the C.A.O. Report, including the upcoming calendar be accepted as presented.	CARRIED
080-2025	Meet in Camera	Singleton: That the meeting move to in-camera at 8:44 PM to discuss HR matters.	CARRIED
081-2025	Reconvene Meeting	Rumford: That the meeting reconvene at 9:10 PM.	CARRIED
082-2025	CPAA Support	Jones: That a letter of support for the Canadian Postmasters and Assistants Association (CPAA) be sent to Blaine McLeod, the MLA for Lumsden-Morse and Fraser Tolmie, the MP for Moose Jaw-Lake Centre-Lanigan.	CARRIED
083-2025	Bylaw 01-2025 First Reading	Faris: That BYLAW NO. 01-2025 A Bylaw to Extend the time required for the completion of the 2024 Financial Statement Bylaw be read a first time.	CARRIED
084-2025	Bylaw 01-2025 Second Reading	Rumford: That BYLAW NO. 01-2025 A Bylaw to Extend the time required for the completion of the 2024 Financial Statement Bylaw be read a second time.	CARRIED
085-2025	Permit a Third Reading of Bylaw No. 01-2025	Singleton: That BYLAW NO. 01-2025 A Bylaw to Extend the time required for the completion of the 2024 Financial Statement Bylaw be approved to be read a third time.	CARRIED UNANIMOUSLY
086-2025	Bylaw 01-2025 Third Reading	Faris: That BYLAW NO. 01-2025 A Bylaw to Extend the time required for the completion of the 2024 Financial Statement Bylaw be read a third time.	CARRIED
087-2025	Meeting Adjourn	Rumford: That this meeting now be adjourned at 9:35 PM.	CARRIED

Next Regular Meeting: Monday, July 14 2025

Aaron Brown, Mayor

Candice Zinn, C.A.O.