

TOWN OF ROULEAU

Minutes of the Regular Meeting of Council

Date	July 14, 2025
Location	Rouleau Community Hall, 111 Main Street, Rouleau, SK
Time	7:00 PM
Attendees	Mayor: Aaron Brown Councillor: Michael Faris (via Zoom) Councillor: Colin Jones (via Zoom) Councillor: DellAnn Perkin Councillor: Linda Rumford Councillor: Jeffrey Weafer (via Zoom) CAO: Candice Zinn
Regrets	Councillor: Mitch Singleton

Call to Order

Mayor Brown called the meeting to order at 7:02 PM

Conflicts of Interest Declarations

Councillor Rumford declared a conflict with remaining on the HR Committee.

088-2025 Previous Minutes

Perkin:

That the minutes from the Special Meeting of Council held May 12, 2025 be accepted and approved as presented.

CARRIED

089-2025 Previous Minutes

Rumford:

That the minutes from the Budget Meeting of Council held May 26, 2025 be accepted and approved as presented.

CARRIED

090-2025 Previous Minutes

Faris:

That the minutes from the Special Meeting of Council held June 19, 2025 be accepted and approved as presented.

CARRIED

091-2025 Previous Minutes

Jones:

That the minutes from the Special Meeting of Council held June 26, 2025 be accepted and approved as presented.

CARRIED

092-2025 Previous Minutes

Perkin:

That the minutes from the Regular Meeting of Council held June 12, 2025 be accepted and approved as presented.

CARRIED

093-2025 Financial Report

Rumford:

That the Statement of Financial Activities for the period ending June 30, 2025 and the June Bank Statement be accepted and approved.

CARRIED

094-2025 Accounts for Approval

Faris:

That the List of Accounts for Approval, as attached hereto and forming part of these minutes from cheque #10681 to 10705 totalling \$48,431.74 and all EFT and direct deposit payments including payroll, Ceridian service fees and CRA remittances totalling \$28,130.34 be approved for payment.

CARRIED

095-2025 Environmental Services Analysis

Faris:

That we acknowledge the Environmental Services Analysis Reports received for the months of May and June 2025 with no detectables reported.

CARRIED

Council Reports

Councillor Perkin

-requested that the next agenda include water rate revisions

-addressed the relocating of restriction signs for town streets

-addressed the previous agenda item: municipal lands for sale

-requested clarification on the details of the Transfer Station attendant's shifts

-discussed the 2025 Property Tax process

-discussed the tree fungus at the orchard

-requested information regarding the progress on the Town of Rouleau website

-discussed a drainage concern brought to him by a rate payer

-requested an update on the tie reconfiguration of commercially zoned lots on Main Street

-reported that Notre Dame's usage of Rambler Park was successful

-discussed the condition of Drysdale Street North

-discussed outages of Sask Power street lights

-discussed upcoming Mayor's Office hours and the possibility of a blog

-addressed the need for updated bylaws

-discussed the implementation of the new municipal website

PW Foreman Report	-reported on equipment maintenance and daily tasks (cleaning and organizing) -scheduling hall brick repairs, hall sidewalk drain repairs and re-installing the Corner Gas sign -reported that hydrant and water main flushing has been completed without incident -reported that the pet waste bag dispenser stations have been installed -requested a sign for the campground waste dumping site
096-2025 PW Foreman Report	Perkin: That the PW Foreman report be accepted as presented.
	CARRIED
CAO Report	-discussed Administration's upcoming calendar with RM of Redburn and family commitments -reported on additional hours worked -requested August 1 and August 5 off -discussed PW Foreman training -reported Hall Custodian's incident while cleaning -reported on the Commissionaires' weekly monitoring and reports
097-2025 Sharps Container	Rumford: That dangerous sharps containers be ordered and placed in both the Men's and Women's washrooms of the Rouleau Community Hall.
	CARRIED
WTP Operator Report	-reported on maintenance of solenoids, pressure regulator, batteries in UPS battery backup -reported on compressor oil samples -reported on July 10 low chlorine alarm (levels did not exceed permit requirements) -advised that Delco will be performing the last service call under the current servicing agreement July 15 & 16 -requested signature on testing results
098-2025 WTP Operator Report	Jones: That the WTP Operator report be accepted as presented and that the requested holidays be approved.
	CARRIED
099-2025 WSA Lagoon Inspection	Faris: That the WSA Lagoon Compliance Inspection performed June 12, 2025 be acknowledged.
	CARRIED
	Councillor Weafer joined at 9:21 PM
100-2025 Meet in Camera	Weafer: That the meeting move to in-camera at 9:45 PM to discuss HR matters.
	CARRIED
101-2025 Reconvene Meeting	Rumford: That the meeting reconvene at 10:01 PM.
	CARRIED
102-2025 Meeting Adjourn	Jones: That this meeting now be adjourned at 10:05 PM.
	CARRIED

Next Regular Meeting: Monday, August 11 2025

Aaron Brown, Mayor

Candice Zinn, C.A.O.