

TOWN OF ROULEAU

Minutes of the Regular Meeting of Council

Date	July 14, 2025
Location	Rouleau Community Hall, 111 Main Street, Rouleau, SK
Time	7:00 PM
Attendees	Mayor: Aaron Brown Councillor: Michael Faris (via Zoom) Councillor: Colin Jones (via Zoom) Councillor: DellAnn Perkin Councillor: Linda Rumford Councillor: Jeffrey Weafer (via Zoom) CAO: Candice Zinn
Regrets	Councillor: Mitch Singleton

Call to Order

Mayor Brown called the meeting to order at 7:02 PM

Conflicts of Interest Declarations

Councillor Rumford declared a conflict with remaining on the HR Committee.

088-2025	Previous Minutes	<b>Perkin:</b> That the minutes from the Special Meeting of Council held May 12, 2025 be accepted and approved as presented.	CARRIED
089-2025	Previous Minutes	<b>Rumford:</b> That the minutes from the Budget Meeting of Council held May 26, 2025 be accepted and approved as presented.	CARRIED
090-2025	Previous Minutes	<b>Faris:</b> That the minutes from the Special Meeting of Council held June 19, 2025 be accepted and approved as presented.	CARRIED
091-2025	Previous Minutes	<b>Jones:</b> That the minutes from the Special Meeting of Council held June 26, 2025 be accepted and approved as presented.	CARRIED
092-2025	Previous Minutes	<b>Perkin:</b> That the minutes from the Regular Meeting of Council held June 12, 2025 be accepted and approved as presented.	CARRIED
093-2025	Financial Report	<b>Rumford:</b> That the Statement of Financial Activities for the period ending June 30, 2025 and the June Bank Statement be accepted and approved.	CARRIED
094-2025	Accounts for Approval	<b>Faris:</b> That the List of Accounts for Approval, as attached hereto and forming part of these minutes from cheque #10681 to 10705 totalling \$48,431.74 and all EFT and direct deposit payments including payroll, Ceridian service fees and CRA remittances totalling \$28,130.34 be approved for payment.	CARRIED
095-2025	Environmental Services Analysis	<b>Faris:</b> That we acknowledge the Environmental Services Analysis Reports received for the months of May and June 2025 with no detectables reported.	CARRIED
Council Reports			
	Councillor Perkin	-requested that the next agenda include water rate revisions -addressed the relocating of restriction signs for town streets -addressed the previous agenda item: municipal lands for sale -requested clarification on the details of the Transfer Station attendant’s shifts -discussed the 2025 Property Tax process	
	Councillor Rumford	-discussed the tree fungus at the orchard -requested information regarding the progress on the Town of Rouleau website	
	Councillor Faris	-discussed a drainage concern brought to him by a rate payer -requested an update on the tie reconfiguration of commercially zoned lots on Main Street -reported that Notre Dame’s usage of Rambler Park was successful	
	Councillor Jones	-discussed the condition of Drysdale Street North -discussed outages of Sask Power street lights	
	Mayor Brown	-discussed upcoming Mayor’s Office hours and the possibility of a blog -addressed the need for updated bylaws -discussed the implementation of the new municipal website	

PW Foreman Report		<div>-reported on equipment maintenance and daily tasks (cleaning and organizing) -scheduling hall brick repairs, hall sidewalk drain repairs and re-installing the Corner Gas sign -reported that hydrant and water main flushing has been completed without incident -reported that the pet waste bag dispenser stations have been installed -requested a sign for the campground waste dumping site</div>	
096-2025	PW Foreman Report	<b>Perkin:</b> That the PW Foreman report be accepted as presented.	CARRIED
CAO Report		<div>-discussed Administration’s upcoming calendar with RM of Redburn and family commitments -reported on additional hours worked -requested August 1 and August 5 off -discussed PW Foreman training -reported Hall Custodian’s incident while cleaning -reported on the Commissionaires’ weekly monitoring and reports</div>	
097-2025	Sharps Container	<b>Rumford:</b> That dangerous sharps containers be ordered and placed in both the Men’s and Women’s washrooms of the Rouleau Community Hall.	CARRIED
WTP Operator Report		<div>-reported on maintenance of solenoids, pressure regulator, batteries in UPS battery backup -reported on compressor oil samples -reported on July 10 low chlorine alarm (levels did not exceed permit requirements) -advised that Delco will be performing the last service call under the current servicing agreement July 15 &amp; 16 -requested signature on testing results</div>	
098-2025	WTP Operator Report	<b>Jones:</b> That the WTP Operator report be accepted as presented and that the requested holidays be approved.	CARRIED
099-2025	WSA Lagoon Inspection	<b>Faris:</b> That the WSA Lagoon Compliance Inspection performed June 12, 2025 be acknowledged.	CARRIED
		Councillor Weafer joined at 9:21 PM	
100-2025	Meet in Camera	<b>Weafer:</b> That the meeting move to in-camera at 9:45 PM to discuss HR matters.	CARRIED
101-2025	Reconvene Meeting	<b>Rumford:</b> That the meeting reconvene at 10:01 PM.	CARRIED
102-2025	Meeting Adjourn	<b>Jones:</b> That this meeting now be adjourned at 10:05 PM.	CARRIED

Next Regular Meeting: Monday, August 11 2025

Aaron Brown, Mayor

Candice Zinn, C.A.O.