

TOWN OF ROULEAU

Minutes of the Regular Meeting of Council

Date	November 12, 2025
Location	Rouleau Community Hall, 111 Main Street, Rouleau, SK
Time	7:00 PM
Attendees	Mayor: Aaron Brown Councillor: Michael Faris Councillor: Colin Jones Councillor: Linda Rumford Councillor: Mitch Singleton Councillor: Jeffrey Weafer (via Zoom) CAO: Candice Zinn
Regrets	

Call to Order

Mayor Brown called the meeting to order at 7:01 PM

Conflicts of Interest Declarations

None

162-2025 Previous Minutes

Jones:

That the minutes from the Regular Meeting of Council held October 14, 2025 be accepted and approved as presented.

CARRIED

163-2025 Financial Report

Faris:

That the Statement of Financial Activities for the period ending October 31, 2025 and the October Bank Statement be accepted and approved.

CARRIED

164-2025 Accounts for Approval

Weafer:

That the List of Accounts for Approval, as attached hereto and forming part of these minutes from cheque #10788 to 10825 totalling \$81,861.31 and all EFT and direct deposit payments including payroll, Ceridian service fees and CRA remittances totalling \$130,045.87 be approved for payment.

CARRIED

165-2025 Environmental Services Analysis

Faris:

That we acknowledge the Environmental Services Analysis Reports received for the months of September and October 2025 with no detectables reported.

CARRIED

Council Reports

Councillor Singleton

- discussed upcoming school events
- discussed a request from Prairie South School Division to borrow bleachers
- no concerns at this time
- discussed water and sewer rates
- discussed rink and school events
- discussed the town's FUS rating
- discussed education and training for Public Works employees.
- appreciated the flag replacements on Municipal Flag poles
- reported on Dunnet Regional Park
- discussed scheduling a Joint Water Treatment Plant Committee meeting
- discussed rink attendance and community engagement
- discussed rate sewer issue

Water Treatment Plant Operator & Water Distribution and Waste Water Operator Report

- reported on PCL repair of deteriorating cement gutter with pictures
- discussed drOPS' recommendation of changing sodium hydroxide products
- reported on a problem and repair on a PH pump
- reported on the SWWA conference
- reported on the replacement of the air dryer including pictures
- requested holidays: December 24,26,30,31 and January 2
- reported on lagoon discharge and the minor upset of a hose leak being reported to WSA
- reported on the lagoon pipe being fixed and the project being reported to WSA

166-2025 Water Treatment Plant Operator, Water Distribution & Waste Water Operator Report

Rumford:

That the Water Treatment Plant Operator and Water Distribution and Waste Water Operator reports be accepted as presented.

CARRIED

PW Foreman Report

- reported on equipment maintenance and daily tasks
- reported on lagoon line repair
- reported on lagoon discharge

	-reported on sewer line repair near Knox Ave -discussed trainings	
167-2025 PW Foreman Report	Jones: That the PW Foreman report be accepted as presented.	CARRIED
CAO Report	-discussed Administration's upcoming calendar with Town of Rouleau, RM of Redburn and family commitments -reported on additional hours worked -discussed using Sask Ombudsman resources for council and staff -discussed the lack of First Responders in Rouleau and area -discussed the Polka Fest's changing organizers -discussed December and January office hours -reported on website training and an intended release January 2026 -discussed sewer repair near Knox Ave -reported on the Nomination papers submitted for the open seat on Council	
168-2025 C.A.O. Report	Jones: That the C.A.O. Report, including the upcoming calendar and the following office hours: -closed December 24,26 and January 2 -open January 5 extended hours 8:00 AM to 6:00 PM -open but closed to the public January 6 to 9 be accepted as presented.	CARRIED
169-2025 First Responder Training	Rumford: That in an effort to encourage an increase in local residents being trained as First Responders, the RM of Redburn will cover the expenses for 2 complete First Responder trainings for a Rouleau and/or RM of Redburn resident so long as they live within the area that would provide services locally.	CARRIED
170-2025 Rouleau Hockey Sponsorships	Faris: That the sponsorship requests submitted by the Rouleau Rambler Sr. Hockey team and the Rouleau Reign Sr. Hockey team be granted with each team receiving \$250.00.	CARRIED
171-2025 2026 Palliser Regional Library Levy	Singleton: That the 2026 Palliser Regional Library Levy of \$11,968.50 be acknowledged and that two equal payments be made, the first in January and the second in June, to remit the levy.	CARRIED
172-2025 2025 SAMA Certificate of Confirmation	Rumford:: That the Town of Rouleau accept the 2025 SAMA Certificate of Confirmation with an Assessment Total of \$41,685,000.	CARRIED
173-2025 Meet in Camera	Singleton: That the meeting move to in-camera at 8:39 PM PM to discuss HR matters. 8:47 PM CAO Zinn left the meeting. 9:14 PM CAO Zinn returned to the meeting.	CARRIED
174-2025 Reconvene Meeting	Jones: That the meeting reconvene at 9:16 PM.	CARRIED
175-2025 Meeting Adjourn	Jones: That this meeting now be adjourned at 9:20 PM.	CARRIED

Next Regular Meeting: Monday, December 8, 2025

Aaron Brown, Mayor

Candice Zinn, C.A.O.