

TOWN OF ROULEAU

Minutes of the Regular Meeting of Council

Date	January 12, 2026
Location	Rouleau Community Hall, 111 Main Street, Rouleau, SK
Time	7:00 PM
Attendees	Mayor: Aaron Brown Councillor: Michael Faris Councillor: Ashley Horan Councillor: Colin Jones Councillor: Linda Rumford Councillor: Mitch Singleton Councillor: Jeffrey Weafer (via Zoom) CAO: Candice Zinn
Regrets	

Call to Order

Mayor Brown called the meeting to order at 7:03 PM

Conflicts of Interest Declarations

None

- | | | | | |
|-------------------|---------------------------------|--|--|---------|
| 001-2026 | Previous Minutes | | Jones:
That the minutes from the Regular Meeting of Council held December 8, 2025 be accepted and approved as presented. | |
| | | | | CARRIED |
| 002-2026 | Financial Report | | Rumford:
That the Statement of Financial Activities for the period ending December 31, 2025 and the December Bank Statement be accepted and approved. | |
| | | | | CARRIED |
| Delegate | 7:20 – 8:15 | | Delegate Kevin Mader of Loraas Disposal South had the floor to discuss the Red Coat Waste Authority community lead recycling program. | |
| | | | 8:24 PM Councillor Weafer joined the meeting | |
| PW Foreman Report | | | -reported on equipment maintenance, daily tasks and additional hours
-discussed the effect of the rain on sanding
-reported on the successful PME training
-discussed lift station renovations and the budget he is preparing for the project
-reported on a repair that is being completed at the water tower in January | |
| 003-2026 | PW Foreman Report | | Weafer:
That the PW Foreman report be accepted as presented. | |
| | | | | CARRIED |
| 004-2026 | Accounts for Approval | | Rumford:
That the List of Accounts for Approval, as attached hereto and forming part of these minutes from cheque #10826 to 10855 totalling \$35,345.00 and all EFT and direct deposit payments including payroll, Ceridian service fees and CRA remittances totalling \$30,277.63 be approved for payment. | |
| | | | | CARRIED |
| 005-2026 | Environmental Services Analysis | | Faris:
That we acknowledge the Environmental Services Analysis Reports received for the months of December 2025 and January 2026 with no detectables reported. | |
| | | | | CARRIED |
| | Council Reports | | Councillor Singleton -no concerns
Councillor Horan -discussed the settling of the pavement on 300 block D’Arcy Street
Councillor Rumford -discussed a rate payer concern regarding vehicle speed within town
Councillor Jones -discussed garbage and recycling fees
Councillor Faris -no concerns
Councillor Weafer -no concerns
Mayor Brown -discussed the Mayor’s Blog
-discussed Dunnet Park matters | |
| CAO Report | | | -discussed Administration’s upcoming calendar with Town of Rouleau, RM of Redburn and family commitments
-reported on additional hours worked
-discussed early attention to Richardson Ground Squirrel population growth
-requested to enroll in a Munisoft Training conference to be held in Regina, September 2026 | |

006-2026	Ground Squirrel Mitigation	Horan: That the Town of Rouleau use the pest control services of Ashley Zaremba to implement a plan for mitigating the population increase of Richardson Ground Squirrels and that this project has a \$2,500.00 budget.	CARRIED
007-2026	CAO Munisoft Training	Rumford: That the CAO register for the September 28 & 29, 2026 Munisoft training event being held in Regina and that the Town cover the cost of the training.	CARRIED
008-2026	C.A.O. Report	Horan: That the C.A.O. Report, including the upcoming calendar, be accepted as presented.	CARRIED
	Water Treatment Plant Operator & Water Distribution and Waste Water Operator Report	-reported on heater unit motor fix -discussed drOPs year end reporting -reported 2025 year end water totals	
009-2026	Water Treatment Plant Operator, Water Distribution & Waste Water Operator Report	Singleton: That the Water Treatment Plant Operator and Water Distribution and Waste Water Operator reports be accepted as presented by the C.A.O.	CARRIED
010-2026	WSA Permit to Operate Sewer Works	Jones: That the draft permit # 00003456-05-00 submitted by Rod Broughton of the Water Security Agency, for the Town of Rouleau to operate sewer works be accepted.	CARRIED
011-2026	MRS Declaration Of Eligibility	Jones: The Council of the Town of Rouleau confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant: <ul style="list-style-type: none"> • Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations; • Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize Administrator Zinn to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.	CARRIED
012-2026	WSA Approval to Operate Water Works	Faris: That the WSA Files:E3/1879 and E3/2259, Approval to Operate Water Works be acknowledged and that the information be shared with the Village of Wilcox.	CARRIED
013-2026	Committee and Board Appointments	Rumford: That the following committee and board appointments be established for 2026: <u>Personnel Committee</u> Mayor Brown Councillor Singleton Councillor Weafer <u>Hall Committee</u> Councillor Horan Councillor Rumford Phyllis Sali <u>Capital Maintenance Committee</u> Councillor Faris Councillor Singleton Public Works Foreman <u>Joint Water Treatment Plant Committee</u> Mayor Brown Councillor Jones SCC: Councillor Singleton Rouleau Rink Board: Councillor Faris, Councillor Horan Rouleau Fire District: Councillor Weafer Dunnet Regional Park: Mayor Brown Rouleau Palliser Library: Councillor Jones	CARRIED

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| 014-2026 | Meet in Camera | Rumford:
That the meeting move to in-camera at 9:45 to discuss HR matters and long term planning. | CARRIED |
| 015-2026 | Reconvene Meeting | Jones:
That the meeting reconvene at 10:03 PM. | CARRIED |
| 016-2026 | Hall Usage | Rumford:
That the hall be available to the public, free of charge, for walking when the hall usage schedule permits. | CARRIED |
| 017-2026 | Meeting Adjourn | Jones:
That this meeting now be adjourned at 10:05 PM. | CARRIED |

Next Regular Meeting: Monday, February 9, 2026

Aaron Brown, Mayor

Candice Zinn, C.A.O.