

# TOWN OF ROULEAU

## Minutes of the Regular Meeting of Council

Date	October 14, 2025
Location	Rouleau Community Hall, 111 Main Street, Rouleau, SK
Time	7:00 PM
Attendees	Mayor: Aaron Brown Councillor: Michael Faris Councillor: Colin Jones Councillor: Linda Rumford Councillor: Mitch Singleton Councillor: Jeffrey Weafer (via Zoom) CAO: Candice Zinn
Regrets	

### Call to Order

Mayor Brown called the meeting to order at 7:00 PM

### Conflicts of Interest Declarations

None

- |   |  |  |         |
|---|--|--|---------|
| <b>142-2025</b>   | Previous Minutes   | <b>Jones:</b><br>That the minutes from the Regular Meeting of Council held September 8, 2025 be accepted and approved as presented.  | CARRIED |
| <b>143-2025</b>   | Previous Minutes   | <b>Rumford:</b><br>That the minutes from the Special Meeting of Council held September 10, 2025 be accepted and approved as presented.   | CARRIED |
| <b>144-2025</b>   | Financial Report   | <b>Faris:</b><br>That the Statement of Financial Activities for the period ending August 31, 2025 and the August Bank Statement be accepted and approved.  | CARRIED |
| <b>145-2025</b>   | Accounts for Approval  | <b>Weafer:</b><br>That the List of Accounts for Approval, as attached hereto and forming part of these minutes from cheque #10757 to 10787 totalling \$56,159.40 and all EFT and direct deposit payments including payroll, Ceridian service fees and CRA remittances totalling \$107,258.21 be approved for payment.  | CARRIED |
| <b>146-2025</b>   | Environmental Services Analysis  | <b>Faris:</b><br>That we acknowledge the Environmental Services Analysis Reports received for the months of August and September 2025 with no detectables reported.  | CARRIED |
| <b>147-2025</b>   | Meet in Camera   | <b>Faris:</b><br>That the meeting move to in-camera at 7:28 PM to discuss HR matters.  | CARRIED |
| <b>148-2025</b>   | Reconvene Meeting  | <b>Jones:</b><br>That the meeting reconvene at 7:30 PM.  | CARRIED |
| Water Treatment Plant Operator & Water Distribution and Waste Water Operator Report |  | -reported on Comairco installing new air dryer and the replacement of the compressor head<br>-reported on drOPS' recommendations regarding sodium hydroxide<br>-reported on discussion with PCL regarding deteriorating cement gutter<br>-discussed lagoon discharge and leak on lagoon pipe<br>-discussed water leak on Rouleau Street North and the WSA requirements being met                 |         |
| <b>149-2025</b>   | Water Treatment Plant Operator, Water Distribution & Waste Water Operator Report | <b>Rumford:</b><br>That the Water Treatment Plant Operator and Water Distribution and Waste Water Operator reports be accepted as presented.   | CARRIED |
| CAO Report  |  | -discussed Administration's upcoming calendar with Town of Rouleau, RM of Redburn and family commitments<br>-reported on additional hours worked<br>-reported on PW Foreman training<br>-discussed Public Works seasonal employee end of season layoff options<br>-discussed convention and training attendance requirements<br>-reported on Sask Ombudsman inquiry<br>-reported on rink repairs |         |

- 150-2025** C.A.O. Report **Singleton:**  
That the C.A.O. Report, including the upcoming calendar be accepted as presented.  
CARRIED
- PW Foreman Report  
-reported on equipment maintenance and daily tasks  
-reported on the lift station  
-reported on seasonal employee end of season layoff  
-reported on the fall sewer main flushing and a potential blockage  
-discussed trainings
- 151-2025** PW Foreman Report **Faris:**  
That the PW Foreman report be accepted as presented.  
CARRIED
- Council Reports  
Councillor Singleton -discussed upcoming school events  
Councillor Rumford -no concerns at this time  
Councillor Jones -discussed water rates  
Councillor Faris -discussed water drainage  
Councillor Weafer -discussed snow preparedness and snow removal plan for winter 2025/2026  
Mayor Brown -discussed the Mayor's blog  
-reported on the 2025 camping season for Dunnet Regional Park
- 152-2025** Rouleau School Year Book Sponsorship **Rumford:**  
That we support the Rouleau School year book sponsorship request by purchasing the \$75.00 half page option.  
CARRIED
- 153-2025** Hall Walking **Rumford:**  
That the Rouleau Community Hall be available to residents for the purpose of walking during the winter while outdoor conditions are unfavorable and that the schedule be organized in conjunction with the municipal office to eliminate scheduling conflicts.  
CARRIED
- 154-2025** Application for Tax Incentive **Weafer:**  
That the application for Policy No. 2025 – 1 Tax Incentive for New Construction of Single-Family Residential Buildings submitted October 1, 2025 by Kade Nolan be approved and that the commencement year for the tax incentive on the municipal portion of property taxes for the new residential building being built on lots 4 and 5, Block 26, Plan BL3370 be 2026.  
CARRIED
- 155-2025** Councillor Resignation **Jones:**  
That we acknowledge the resignation of Councillor Perkin dated September 10, 2025 in an email received by the CAO.  
CARRIED
- 156-2025** By-Election **Faris:**  
That the Town of Rouleau By-Election to fill one open seat on Council be scheduled for December 17, 2025 and that the advanced poll and election be held at the Rouleau Community Hall and that the Advanced Poll be scheduled upon the successful completion of the Nomination process.  
CARRIED
- 8:56 PM Councillor Singleton declared a conflict of interest and left the meeting.
- 157-2025** Rouleau School Boys 1A Provincial Final Sponsorship **Faris:**  
That we support the request submitted by the Rouleau school to provide a monetary sponsorship of \$250.00 to help with the school hosting the 2025 SHSAA 1A Boys Provincial Volleyball Final, November 21 and 22, 2025.  
CARRIED
- 8:59 PM Councillor Singleton returned to the meeting.
- 158-2025** Meet in Camera **Faris:**  
That the meeting move to in-camera at 9:02 PM to discuss HR matters.  
CARRIED
- 159-2025** Reconvene Meeting **Jones:**  
That the meeting reconvene at 9:35 PM.  
CARRIED
- 160-2025** November Regular Meeting Date **Rumford:**  
That the November Regular meeting be moved to Wednesday, November 12, 2025 at 7:00 PM due to the second Monday in November being between the weekend and a Statutory Holiday.  
CARRIED

**161-2025** Meeting  
Adjourn

**Jones:**  
That this meeting now be adjourned at 9:36 PM.

CARRIED

Next Regular Meeting: Wednesday, November 12, 2025

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Aaron Brown, Mayor

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Candice Zinn, C.A.O.